
关于我司国庆节、中秋节放假和值班安排的通知

REF.NO.170927A-1

致: 尊敬的客户/订舱代理

根据国务院国庆节假期的相关政策我们将于2017年10月1日(周日)至2017年10月8日(周日)合计放假8天, 另外9月30日(周六)正常上班, 节日期间有关部门值班安排具体如下:

● 现场部门放箱值班安排

1 Oct	2-Oct	3-Oct	4-Oct	5-Oct	6-Oct	7-Oct	8-Oct
休息	9:00-12:00	休息	9:00-12:00	休息	9:00-12:00	休息	休息

备注:假日期间暂停结帐。

● 客服部门放预配值班安排

1-Oct	2-Oct	3-Oct	4-Oct	5-Oct	6-Oct	7-Oct	8-Oct
9:00-12:00	9:00-12:00	9:00-12:00	9:00-12:00	9:00-12:00	休息	9:00-12:00	9:00-12:00

敬请各订舱代理及客户留意, 若存有疑问请垂询我司客服部门。



NOTICE OF NATIONAL DAY & MID-AUTUMN FESTIVAL SHIFT ARRANGEMENT

REF.NO.170927A-1

Dear valued customer/all booking agency,

According to the State Council official announcement about National Day, our office will be closed from 1st Oct (Sun) to 8th Oct (Sun) total 8 days, then 30th Sep (Sat) is exchanged as normal working day, Please refer to our shift arrangements during holiday as below:

● EIR release arrangement

1 Oct	2-Oct	3-Oct	4-Oct	5-Oct	6-Oct	7-Oct	8-Oct
Close	9:00-12:00	Close	9:00-12:00	Close	9:00-12:00	Close	Close

Remark: Stop settle accounts during holiday.

● Booking release arrangement

1-Oct	2-Oct	3-Oct	4-Oct	5-Oct	6-Oct	7-Oct	8-Oct
9:00-12:00	9:00-12:00	9:00-12:00	9:00-12:00	9:00-12:00	Close	9:00-12:00	9:00-12:00

Please pay your attention of above information and circulate it if necessary.

Kline China Shanghai
Customer Service Department
2017/9/27

