
关于我司国庆节、中秋节放假和值班安排的通知

REF.NO.170927A-1

致: 尊敬的客户/订舱代理

根据国务院国庆节假期的相关政策我们将于2017年10月1日(周日)至2017年10月8日(周日)合计放假8天, 另外9月30日(周六)正常上班, 节日期间有关部门值班安排具体如下:

● 现场部门放箱值班安排

| 1 Oct | 2-Oct | 3-Oct | 4-Oct | 5-Oct | 6-Oct | 7-Oct | 8-Oct |
|-------|------------|-------|------------|-------|------------|-------|-------|
| 休息 | 9:00-12:00 | 休息 | 9:00-12:00 | 休息 | 9:00-12:00 | 休息 | 休息 |

备注: 假日期间暂停结帐。

● 客服部门放预配值班安排

| 1-Oct | 2-Oct | 3-Oct | 4-Oct | 5-Oct | 6-Oct | 7-Oct | 8-Oct |
|------------|------------|------------|------------|------------|-------|------------|------------|
| 9:00-12:00 | 9:00-12:00 | 9:00-12:00 | 9:00-12:00 | 9:00-12:00 | 休息 | 9:00-12:00 | 9:00-12:00 |

敬请各订舱代理及客户留意, 若存有疑问请垂询我司客服部门。



NOTICE OF NATIONAL DAY & MID-AUTUMN FESTIVAL SHIFT ARRANGEMENT

REF.NO.170927A-1

Dear valued customer/all booking agency,

According to the State Council official announcement about National Day, our office will be closed from 1st Oct (Sun) to 8th Oct (Sun) total 8 days, then 30th Sep (Sat) is exchanged as normal working day, Please refer to our shift arrangements during holiday as below:

● EIR release arrangement

| 1 Oct | 2-Oct | 3-Oct | 4-Oct | 5-Oct | 6-Oct | 7-Oct | 8-Oct |
|-------|------------|-------|------------|-------|------------|-------|-------|
| Close | 9:00-12:00 | Close | 9:00-12:00 | Close | 9:00-12:00 | Close | Close |

Remark: Stop settle accounts during holiday.

● Booking release arrangement

| 1-Oct | 2-Oct | 3-Oct | 4-Oct | 5-Oct | 6-Oct | 7-Oct | 8-Oct |
|------------|------------|------------|------------|------------|-------|------------|------------|
| 9:00-12:00 | 9:00-12:00 | 9:00-12:00 | 9:00-12:00 | 9:00-12:00 | Close | 9:00-12:00 | 9:00-12:00 |

Please pay your attention of above information and circulate it if necessary.

Kline China Shanghai
Customer Service Department
2017/9/27

