
关于 2016 年中秋节放假及值班安排的通知

REF.NO160905A-2

致: 尊敬的客户/订舱代理

根据国务院中秋节放假的相关政策,我司将自 2016 年 9 月 15 日(星期四)至 9 月 17 日(星期六)共计放假 3 天,另外 9 月 18 日(星期日)正常上班。现场及客服部门假日值班安排具体如下:

● 现场部门放箱值班安排

15-Sep	16-Sep	17-Sep
休息	9:00-12:00	休息

注:期间暂停结账。

● 客服部门预配值班安排

15-Sep	16-Sep	17-Sep
9:00-12:00	9:00-12:00	休息

敬请各订舱代理及客户留意,若存有疑问请垂询我司客服部门。



NOTICE OF 2016 MID-AUTUMN FESTIVAL SHIFT ARRANGEMENTS

REF.NO160905A-2

Dear valued customer / all booking agency,

According to the State Council official announcement, our office will be closed from Sep 15(Thu) to Sep 17(Sat) 2016 in view of the Mid-Autumn Festival total 3 days, then 18th Sep exchanged as normal working day. Please refer to our shift arrangement for TML & CUS section as below:

● EIR release arrangement

15-Sep	16-Sep	17-Sep
Close	9:00-12:00	Close

Remark: We will stop settle accounts during this period.

● Booking release arrangement

15-Sep	16-Sep	17-Sep
9:00-12:00	9:00-12:00	Close

Please pay your attention of above information if necessary.



Kline China Shanghai
Customer Service Department
2016/9/5